

LOUDOUN SOIL AND WATER CONSERVATION DISTRICT DIRECTORS' MEETING
750 Miller Drive, SE., Suite 131, Leesburg, VA 20175

Wednesday, May 21, 2025

The meeting was called to order at 3:02 p.m. by Chairman James Christian. Attending: JAMES CHRISTIAN, CHAIRMAN; UZMA RASHEED, VICE CHAIR; JOHN FLANNERY, TREASURER; STUART VERMAAK, and PETER HOLDEN, DIRECTORS; Suzanne Brown, Jay Frankenfield STAFF; Marc Aveni, Dept. of General Services.

Loudoun Invasive Plant Species Management Program

Marc Aveni, Loudoun County Department of General Services briefed the Directors on the proposed Loudoun Invasive Plant Species Management Program. The program would be managed by the Department of General Services and they would like the District to serve as the Administrator. The proposed program would be a collaborative effort between the District and the County. It is proposed that the program would provide funding for 1 full-time and 1 part-time employee, and a vehicle for program use.

♦1) A motion was made to support and act as the administrator for the Invasive Plant Species Management Program, subject to Loudoun County Board of Supervisors approval and the pending MOA/Scope of Work to be approved by the District Board. Approved as presented. (Flannery-Holden, 5-0).

Expanded Office Space

The District has the opportunity to expand our current office space. There are 5 staff members who have been sharing office space for almost 2 years. The expanded space would double our current square footage and we would be able to extend the term and lock in on a rate for 10 years.

♦2) A motion was made to approve the expanded office space and authorize the District Operations Manager to negotiate the final details. Approved as presented. (Flannery-Holden, 5-0).

Certificate of Deposit

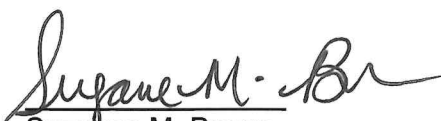
The current certificate of deposit for staff separation liabilities comes due for renewal in June. The District Operations Manager would like to combine the two staff separation CDs into one. Quotes were obtained from three banks. The current bank holding our CD's, Main Street Bank, currently has the most competitive rate.


♦3) A motion was made to authorize the District Operations Manager to combine the two existing staff separation liability CDs into one and to manage the renewal of the cd. Approved as presented. (Flannery-Holden, 5-0).

Adjournment: There being no further business, a motion was made to adjourn the meeting. Approved as presented (Flannery-Holden, 5-0) The meeting was adjourned at 4:30 p.m.

Respectfully submitted:

Approved:


Suzanne M. Brown
District Operations Manager


James B. Christian
Chairman

June 26, 2025
(Date)