

**LOUDOUN SOIL & WATER CONSERVATION DISTRICT
2018-19 MINI-GRANT PROGRAM**

Request for LSWCD Mini-Grant Proposals
For the 2018 - 2019 School Year

The Loudoun Soil & Water Conservation District is offering a limited number of mini-grants of up to \$500 to Loudoun County teachers. The Mini-Grants are intended for projects that integrate soil & water conservation into any curriculum.

Criteria for Mini-Grant:

- Addresses soil and water conservation and environmental education objectives.
- Increases awareness about natural resources.
- Presents a specific, feasible plan of action to accomplish well defined, short-term and long-term results.
- Develops new or expands use of existing educational resources.
- Offers the potential to serve as a model for use in other schools or classrooms.

Funding Guidelines/Timeline:

- Applications will be received up to 5:00pm, Friday, November 30, 2018.
- The Loudoun Soil & Water Conservation District Board of Directors will review mini-grant proposals and award funding to successful candidates.
- Notification of grant awards will be made as soon as possible.
- Grant recipients must complete the proposed project within the timeline stated in their grant proposal and recipients must submit a mid-year report by April 30, 2019 and a final report outlining their project achievements by June 28, 2019.

Procedure to Apply:

- Complete the Loudoun SWCD Mini-Grant Program application form. All applicants must use the format provided on the **2018-19 Mini-Grant Program Application Form**. The application form is available on the District's website: www.loudounsoilandwater.org
- Submit completed application form to:

**Loudoun Soil & Water Conservation District
ATTN: Charlotte DeMolay
30 Catoctin Circle, S.E. Suite 218
Leesburg, VA 20175**

Proposals can also be sent through the county pony mail system to:
Loudoun SWCD MSC#95
Or e-mailed to: charlotte.demolay@lswcd.org

**ALL PROPOSALS MUST BE RECEIVED BY:
5:00 PM, FRIDAY, November 30, 2018**

For more information please contact:

Charlotte DeMolay at 571-918-4530, ext.109

**LOUDOUN SOIL & WATER CONSERVATION DISTRICT
2018-19 MINI-GRANT PROGRAM APPLICATION FORM**

This form is posted on the District's website: Loudounsoilandwater.org
Please attach another sheet if you need to provide more information.

School _____

Teacher(s): _____

Contact Person: _____

Address _____

Email _____ Phone _____ Fax _____

Project Title _____

Amount Requested: \$ _____

Audience: Who will participate? _____

Number of students: _____

Project Description (clearly state goals and objectives in 100 words or less)

Project Activities: Describe how, where and what activities you will do with your students.

Educational Objectives: What do you want your students to learn? If applicable, list Standards of Learning (SOL#).

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Partners: Who is cooperating with the project (names, affiliation and role)?

Expected Results: What will happen as a result of the project?

Publicity: Explain how project results will be shared with other students &/or schools.

Time Line: List important activity starting and ending dates.

Continuing Education: Describe plans for continuing project activities beyond the grant period.

Budget: Please itemize your anticipated costs in the table below:

Expenditure Description	Amount Requested from LSWCD	Other Sources of Contributions:	Source
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
TOTALS:	\$	\$	